



Employment Application

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🌐 climatecontrolprofessionals.com

Applicant's Name (Last, First, Middle Initial):

Application Date:

Please Read Before Beginning: The information requested on this application will be used to determine your qualifications for employment. All requested information must be provided. Answer completely and accurately.

Do not leave blanks. If a question does not apply or you do not have information, write "N/A" or "Not Applicable."

Once submitted this document will be kept confidential and remain the property of Climate Control.

Climate Control is committed to a policy of equal employment opportunity. We will not discriminate on the basis of race, creed, color, sex, sexual orientation, age, marital status, national origin, citizenship, ancestry, physical or mental disability, veteran status, or any other legally protected basis.

Climate Control was started in 2000 by Cam Schock. Climate Control targets the residential and light commercial service and replacement markets. The company does occasionally work with custom home builders and will perform new installations for these companies.

Climate Control is an established contracting company with an excellent reputation for performance and as a place to work. The company cares about employees, and insists that employees care about clients.

Climate Control's office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. Service Professionals are expected to work in excess of 40 hours during periods of high demand and to remain on call from time-to-time. Employees are compensated accordingly.

New hires must provide verification of the right to work in the United States. The company performs background checks on all new hires. New employees work on probation for 90 days.

Benefits

Climate Control offers very competitive pay and benefits. The benefits include:

- Paid Holidays (7 per year)
- Paid Time Off (1 hour 40 minutes per pay period, approximately 40 hours per year, up to 120 hours)
- Social Security & Medicare
- Matched Retirement
- Workman's Compensation Insurance
- Health & Vision Insurance
- Dental Insurance
- Employment Referral Bonus
- Field Service Vehicle Usage
- Uniforms
- Company Training
- External Training
- AFLAC

Date

First Name

Middle Name

Last Name

Social Security Number

Street Address

City

State

Zip

Are you 18 years old or over?

Yes

No

Home Phone

Mobile Phone

If you are under 18, do you have a work permit?

Yes

No

Email Address

Have you worked for us before?

Yes

No

If yes, when?

If yes, under what name?

If yes, what position did you hold?

Position Desired

Type of work you are applying for

Customer Service Representative

Dispatcher

Office

Sales

Installation Professional

Maintenance Professional

Service Professional

Other (describe)

Type of schedule

Full-Time

Part-Time

Salary desired

Date available

How did you select Climate Control? (Please name any employee, advertisement, etc.)

If you receive a conditional offer of employment, can you provide verification of your identity and legal right to work in the United States?

Yes

No

If you are not a U.S. citizen, what is your visa status?

Have you ever been convicted of a felony? (Do not identify convictions that have been sealed, expunged, dismissed, pardoned or otherwise eradicated)

Yes

No

Do you have any physical limitations that may inhibit your ability to perform the tasks required of the position you are applying for? If yes, please describe.

Yes

No

Are you currently on 'lay off' status and subject to recall?

Yes

No

School Name	Location	Years Attended	Years Completed <i>(select)</i>				Diploma or degree	Major Field of Study
			9	10	11	12		
			1	2	3	4	Yes	No
			1	2	3	4	Yes	No
			1	2	3	4	Yes	No
			1	2	3	4	Yes	No

Post Graduate Training or Certifications Date Description

Technical/Computer Skills

Office/Software

- Microsoft Publisher
- Microsoft Excel
- Microsoft Access
- Microsoft Word
- Quick Books Desktop
- Adobe Photoshop
- Switchboard
- 10 Key
- Bookkeeping
- Load Calculation
- Other

Job Skills

- Brazing
 - Welding
 - Electrical
 - Sheet Metal
 - Carpentry
 - Other
- ### Licenses
- HVAC Contractor
 - Plumbing Journeyman
 - Master Plumber
 - Electrician Journeyman/Master

HVAC

Service
Install

- Air Conditioning
- Air Distribution
- Air to Air Heat Pump
- Gas Warm Air Heating
- Oil Warm Air Heating
- Hydronic Gas Heating
- Hydronic Oil Heating
- Light Refrigeration
- Commercial Refrigeration
- Chillers
- Control Systems



Work History

Employer (most recent)	Job title	Supervisor		
		May we contact your supervisor?	Yes	No
Employed from (Mo/Yr)	Employed to (Mo/Yr)			
Employer address	Starting pay rate/salary	Ending pay rate/salary		
Telephone number, including area code	Job duties/Work performed			

Employer	Job title	Supervisor		
		May we contact your supervisor?	Yes	No
Employed from (Mo/Yr)	Employed to (Mo/Yr)			
Employer address	Starting pay rate/salary	Ending pay rate/salary		
Telephone number, including area code	Job duties/Work performed			

Employer	Job title	Supervisor		
		May we contact your supervisor?	Yes	No
Employed from (Mo/Yr)	Employed to (Mo/Yr)			
Employer address	Starting pay rate/salary	Ending pay rate/salary		
Telephone number, including area code	Job duties/Work performed			

Please list the names and contact information of two business or professional references that we may contact. Do not list relatives as references.

1

Name

Phone number, including area code

Address

How acquainted

2

Name

Phone number, including area code

Address

How acquainted

Please list the names and contact information of two previous co-workers that we may contact.

1

Name

Phone number, including area code

Address

How acquainted

2

Name

Phone number, including area code

Address

How acquainted

Emergency Contact

Name

Relationship

Address

Phone number, including area code

City

State

Zip

All Applicants should complete this section.

Do you have a current driver's license?

Yes No

Has your driver's license ever been suspended for any reason?

Yes No

State

License number

Expiration date

If yes, please explain

Do you have personal automobile Insurance?

Yes No

Insurance company

Has your personal automobile insurance ever been cancelled?

Yes No

If yes, please explain

List all moving traffic violations from the past five years.

Offense	Date	Location

Work Availability

Do you have any objections to working overtime?

Yes No

Do you have any objections to being on call?

Yes No

Would you be able to work overtime with little or no notice?

Yes No

Can you work on Saturday?

Yes No

Can you work on Sunday?

Yes No



Additional Information

Please describe any additional training, qualifications, or other factors we should be aware of.

How do you feel you can contribute to the Climate Control team?

Why do you want to work at Climate Control?

By signing this application, I agree to the following:

Acknowledge by
initializing

I declare that the information I have provided in this employment application is complete and truthful to the best of my knowledge. I acknowledge and agree that omitting information or providing false information on this application would be grounds for refusal to hire or termination, if hired.

Acknowledge by
initializing

I understand that nothing in this employment application, nor anything said to me by any representative of Climate Control during the interview process or afterwards shall constitute a contract of employment or other employment rights.

Acknowledge By
Initializing

I authorize Climate Control to investigate and validate the information provided on this application and give permission to any people or organizations listed on this application to provide Climate Control with any and all information regarding prior employment, education, and other pertinent information they might have, whether personal or otherwise. I release all parties from any liability for damage that might result from the utilization of this information.

Acknowledge by
initializing

If hired, I authorize Climate Control to provide my employment record and other information surrounding my employment to prospective employers, government agencies, or other parties with an interest that Climate Control at its sole discretion deems appropriate.

Acknowledge by
initializing

If I am employed by Climate Control, I agree to conform to Climate Control rules, regulations, and policies as described in the employee handbook and other documents. I understand that these rules and regulations may be modified, discarded, or amended by Climate Control, at any time, without prior notice, at the sole discretion of Climate Control management. I agree to conform to any changes in Climate Control rules, regulations, and policies.

Acknowledge by
initializing

If employed by Climate Control, I acknowledge that my employment is completely "at will." My employment with Climate Control may be terminated with or without cause, at any time, by me or by Climate Control.

Acknowledge by
initializing

I acknowledge that no representative or employee of Climate Control has the authority to create or enter into an agreement for employment with me for a set time period or assurance of any benefits beyond the terms and conditions described in the employee handbook.

Acknowledge by
initializing

I agree to a physical examination and drug testing before the start of employment or following employment, at the discretion of Climate Control.

Signature

Date